

## HP for Conferences – Questions

**Q:** What is the dollar amount of the 6-month allocation for conferences?

**A:** Beginning on 10/1 and for a 6-month period, all conferences have up to \$12,600 to use for rent, mortgage or utilities.

**Q:** If a conference doesn't use the total allocation amount will the funds rollover to the conference's new HP period allocation?

**A:** Your unused amount will not be carried over and added to your Conference's next allocation. Any unused funds will be added to the total allocation fund that will be divided up and made available to all Conferences for the next HP period.

**Q:** When will we get a new allocation?

**A:** The new allocation will start on April 1 and an announcement of the new amount will be available to conferences mid-March.

**Q:** Is a Home Visit mandatory?

**A:** Yes, these funds can only be used to assist neighbors that your Conference is helping through direct person-to-person services including a Home Visit.

**Q:** Is Wildfire utility assistance request applied to the allocation?

**A:** If the request is for Wildfire, (APS, SWG, SRP) and approved by Wildfire, the requested amount does not decrease your allocation. If the request is for other utilities, or the neighbor does not qualify for Wildfire funds HP funds can be used and will be applied to the allocation amount.

**Q:** What is the difference between a Tier 1 and Tier 2 conference?

**A:** The difference between Tier 1 and Tier 2 is the copay requirement. For Tier 1 conferences the copay is recommended, but not required, up to 25%. For Tier 2 conferences the copay is not optional and it is 50% of the Requested Amount.

**Q:** What if a Tier 2 conference cannot provide a 50% copay for a specific request?

**A:** There is a Hardship Form that will be available for conferences to use to submit an exception for a specific request. The request will be reviewed by the HP Committee.

**Q:** Can Neighbor contributions to rent be applied to the copay requirement.

**A:** Yes, Neighbor contributions, twinning, community partner contributions can all be applied to the copay.

**Q:** Do I have to use the forms on the website?

**A:** Yes, these are the most current forms and are designed to capture the information needed for HP.

**Q:** Where do I find the forms for HP?

**A:** The forms and process instructions can be found on the Vincentian Support webpage. [Svd paz.org/Vincentian support/Conference Resources/](http://Svd paz.org/Vincentian support/Conference Resources/)

**Q:** Why do we have to fill out the forms, why can't the conferences receive a dollar allocation and manage the funds?

**A:** HP funds come from various grants, each with specific requirements. HP staff is required to ensure the appropriate grant funds are used for each request and has to report the detailed data—such as households and individuals served, and funds distributed—back to the grantors. This informational reporting can also be used to assist with securing additional funding, making timely and accurate information essential.

**Q:** Why are conferences receiving emails from NAU to complete questionnaires?

**A:** This is part of the Homelessness Prevention Research project. Initially survey requests were sent to the Conference Contact person, in the future the request will be sent to the Neighbor. If you receive a request to complete a questionnaire, please forward it to the neighbor to complete. During your home visit, please remind your neighbor that they may receive an invitation to participate in a survey.